

UNCLASSIFIED

☐ INTERNAL  
USE ONLY☐ CONFIDENTIAL☐ SECRET

Approved For Release 2004/05/12 : CIA-RDP85T00788R000100060009-9

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1

FROM:

Acting Chief, Policy & Plans Group  
4E-70, Hdqs.

EXTENSION

NO.

DATE

4 March 1980

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/PDS

25X1

2.

DD/PSI

4E-58, Hdqs.

3.

C/SS

25X1

4.

C/SEG

4E-21, Hdqs.

4 MAR 1980

18 MAR

LPH

4-0 See attached  
sheet. jmt

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1	FROM: <input type="text"/>	EXTENSION	NO.
	Acting Chief, Policy & Plans Group 4E-70, Hdqs.	<input type="text"/>	DATE 4 March 1980
	TO: (Officer designation, room number, and building)	DATE RECEIVED      FORWARDED	OFFICER'S INITIALS
25X1	1. DD/PTDS <input type="text"/>		
	2. DD/PSI 4E-58, Hdqs.		
25X1	3. C/SS <input type="text"/>		
	4. C/SEG 4E-21, Hdqs.	4 MAR 1980	
	5.		
	6.		
	7.		
	8.		
	9.		
	10.		
	11.		
	12.		
	13.		
	14.		
	15.		

Attached is latest edition of draft APEX Manual. Please review and provide any comments to PPG not later than 10 March 1980.

4 - 0 See attached sheet.

25X1

25X1

FORM  
3-62

610

USE PREVIOUS  
EDITIONS☐ SECRET☐ CONFIDENTIAL☐ INTERNAL  
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APEX Manual - draft

My comments are restricted to those portions of the draft APEX Industrial Manual which deal with Security Education, i.e., 94 through 97.

General

Para 94 - stands as is

Minimum Security Awareness Standards

Para 95 - Personnel who are to be briefed about any portion of the APEX Special Access Control System will receive Security indoctrinations which meet the "Minimum Standards for Security Awareness Programs in the U.S. Intelligence Community," (SECOM-D-543, Jul 79). Security Awareness requirements will be divided into three phases.

Phases of Indoctrination

Para 96 - Phase I concerns the initial indoctrination of the employees which is normally administered prior to access to classified information. Phase II concerns the continuing security awareness program required to maintain and increase security awareness throughout the period of access. Phase III sets forth final guidelines and instructions when access to classified information is terminated.

Termination of Access

Para 97 - delete

25X1

C/SEG:

10 March 1980

*The essentials of SECOM D-543, JULY 79  
are covered in PARAGRAPHS 94, 95 and 96 and  
97 of the Apex Industrial Manual. It is advised  
that the Security Education portion of the Apex  
Manual was written using SECOM D-543 as  
a guide. Therefore this section of the manual  
is considered satisfactory and C/SEG can so  
indicate.*

25X1

5/17/80